

HNM CoC Governance Board Meeting -7/20/17

Attendees Present: Clark Harrison, Stephen Murray, Traci Cook , Eric Murry, Linda Jackson, Ken McKnight, Letitia Franklin, John Sanders , Kathleen Sauseda, Bill Basinger, Christy Bussell, Jerry Risner, Debbie Hillin, and Sherri Allen.

Clark Harrison opened the meeting with introductions. On a motion by Stephen Murray, seconded by Bill Basinger, the minutes passed with no correction/additions.

Debbie Hillin gave the CoC update:

- **CoC NOFA is out due Sept 28, 2017 8 p.m. EST**
- **Four Priorities for funding that will be the basis for points earned by CoC:**
 1. Ending homelessness
 2. Coordinated systematic response
 3. Strategically using resources to attain quality performance measures
 4. Use the Housing First approach
- **The 2017 Competition Timeframes**
 1. Policy & Governance Updates - July 20, 2017- completed & approved
 2. Call for Projects - July 25, 2017
 3. Request for Consolidation Plans - July 25, 2017
 4. Webcam (SecureHealth) on Bonus Project Applications - July 31, 2017
 5. Consult with ESG Projects & PHA - August 2, 2017
 6. Project Submission Deadline - August 25, 2017
 7. Priority Ranking Committee - September 13, 2017
 8. Notification to Agencies of acceptance or denial of new project - September 15, 2017
 9. HNM Steering Board Meeting to approve CoC application - September 19, 2017
 10. Proposed Time for HNM to submit application - September 25, 2017
- South Central Family Center is the new grantee for the former Marshall County S+C grant. Issue is about how to submit since GIW is still in Marshall County's name but grant is now in Family Life Center name. HUD Knoxville asked Debbie to see if the County Mayor will let the grant go in under their name. Debbie has reached out but no answer at this time.
- Discussion occurred with John Sanders regarding whether Robertson County S+C would be renewed. John shared the government and Centerstone concerns after the last audit. Part of the concern is the requirements the county should be doing with Centerstone, changes in staffing, and the lack of referrals from the service area for housing in Robertson or surrounding counties. HUD found two minor findings with

Centerstone which maintains the files from the county. HUD expects more input from stakeholders on the Centerstone board and would like a person with experience of homelessness on the board. Robertson County does not want to continue with their S+C. It's just very difficult to work with HUD guidelines. However, John did note that while Lynn Holt from HUD was auditing, John did receive a couple calls from the Springfield Housing Authority regarding possible qualified applicants for the funds. So, John is awaiting for Centerstone management to decide if they would like to take over as the grantee. If this passes, John will also need LOCCS training. If this proposal doesn't pass, CoC needs to be thinking of a backup for this project. Clark Harrison asked if John knew Kay Haley, a VA case manager. Clark suggested Kay might have some veteran applicants that would meet HUD guidelines for S+C.

Review & Ranking sheets need to be updated based on 2017 scoring & targets HUD has established this funding. Debbie will compare & update prior to the review.

- Human trafficking issues are continuing to be asked in the NOFA. The site manager in Lewisburg is aware of grant monies being allocated for this problem in some of the southern counties in our catchment area.
- CoC Stakeholders meeting (May 16th) in Clarksville had approximately 25 in attendance. Focus of the meeting was: "What is the continuum?" and "How does it work?" ; HUD's definition of homelessness, chronic homeless, etc was discussed with shared handouts; & where is CoC Governance information posted - BVI website under "homeless' & the City of Clarksville, Franklin, & Hendersonville. Debbie has BVI IT department working on a HNM CoC website going forward but will probably after the NOFA is submitted. Until then, information will be posted on above website. Another issue brought forth was whether City of Clarksville is getting their share. Data for the entire CoC was shared and on page 4 of meeting handouts (same information presented during the 5/16/17 meeting) shows the pro rata breakdown by county. For 2016, Clarksville was allotted \$253,980. Which is 14% of the funding the CoC received. If you look at the bottom slide on the same page, it shows Clarksville benefits: 58 of the 120 PH beds are located in Clarksville. 16 of the 77 TH beds are located in Clarksville. When you look at all the benefits, Clarksville has closer to 33.66% of the funds.
- Debbie stated there would be a Clarksville Homeless Coalition CoC meeting on Friday, July 28th. All Clarksville agencies are welcome to be a member of this group & this group's thoughts and concerns are carried up to the CoC Governance Board by representation through Keith Lampkin, Heather Guest, and Christy Bussell (chairperson for that meeting).
- Debbie announced that she is working with MISI, HMIS vender, to complete the full implementation of the Coordinated Entry system. Deb Little will be scheduling training

on the Coordinated Entry system. DV agencies are exempt as long as they are providing aggregate data into their system called, "Apricot".

- Debbie & Christy (HMIS Administrator) shared the impact data in HMIS is having and will have on the CoC Performance Measures & Exhibit 1. Agencies are entering data at entry but are not documenting services being delivered, whether they are increasing their income, or their movement into permanent housing. Currently, they are leaving them in HMIS which has a negative impact on the CoC performance measures and outcomes. An example of this in PIT was an agency has 16 beds, yet in HMIS for the January PIT night, there were 153 in bed in HMIS. This type of data skews the CoC data for all of us and impacts the needed scoring points for Exhibit 1 so we can score enough to get new bonus programs for permanent housing.

The 2016 CoC Debrief was improved over the 2015 CoC debrief. Stephen Murray had copies of both and majority of point occurred over not moving individuals/families into permanent housing (data has to come out of HMIS). On the 2015 Debrief, the CoC received 52 out of 98 points. We lost 46 points. We end up losing out as a continuum when we lose points. Let's not forget our mission statement. We are in the business of helping others. Even if you aren't a grantee in the CoC, it's important to help all interests in our counties.

- Last year, 2 agencies applied for the Bonus project in the available amount of approximately \$105,700. The bonus project had to be earmarked for chronically homeless. One project originated in Maury county and the other from Montgomery county. Both projects agreed to split the amount if the bonus grant was approved by HUD. Because of data from HMIS, we didn't earn enough points because agencies are not documenting services and placement in permanent housing & the CoC was not awarded a bonus project.
- Christy Bussell (HMIS administrator) informed Debbie that the "I don't know" numbers had decreased in HMIS but agencies still need to improve with case plans, follow-up services, disability information, and discharging from the projects. Sherri and Christy have a Top Ten Priorities for Service Point chart. This document will be shared with all agencies.
- Discussion occurred regarding the CoC Governance Board membership: There are approximately 23. Stephen made a motion to have a CoC Governance Board membership of no less than 19 members (one per county preferably) to no more than 39 members (2 per county) plus representation from the entitlement cities of Clarksville, Franklin, & Hendersonville & there could be more than two per county if there were grantees also from the county. Linda Jackson seconded the motion and motion passed. Stephen asked if there were any new suggestions for membership to the CoC Governance Board. Four

names were presented: Dawn Taylor, as new grantee needs to be considered; Claudette Fizer, Cheatham Co Schools homeless liaison; Liz Pinson, formerly homeless for Bedford County; Will Taylor, formerly homeless from Trousdale County. Motion by Stephen was made, seconded by Eric Murray. Motion passed to accept them. Debbie will link Dawn with Jane Carroll at BVI regarding eLOCCS training and Christy Bussell for HMIS training.

Debbie's report was accepted. Stephen Murray reminded everyone there are only 60 days from now until the CoC application will need to be submitted to HUD, so now is the time to ask questions regarding grant applications.

Other Reports:

DV - Traci Cook (Center of Hope) stated they have two new grants that have been combined into one that will fund three full time staff members along with a bilingual advocate. This is much needed with the ever-growing Hispanic population. Traci thanked Christy Bussell for helping with the SAGE training for APR reporting.

Linda Jackson (Bridges) has received a new 3 year grant worth \$450,000 to provide rental assistance for 8-12 clients for up to a year with applicants paying 30% of their income. Linda is hopeful that she can give them back this 30% when they discharge from their program.

Veterans - Debbie Hillin stated Centerstone SSVF had recently reported that they need referrals for their grant.

Clark Harrison stated they are always looking for affordable housing and landlords. He also announced the Veteran Summit in Smyrna, TN on August 16, 2017 from 8:30 am to 3:30 pm at the Smyrna Town Centre located at 100 Sam Ridley Parkway in Smyrna, TN.

Youth - Our education liaison representatives from Montgomery, Robertson, and Cheatham counties were not in attendance. Eric Murry had nothing to report.

Housing - Ken McKnight stated THDA would soon release its 2018 Housing Trust Funds of approximately \$2 million this year - webinar on August 15th.. Additional points will be earned if serving youth as this is a priority population.

Ken McKnight shared that Bob Currie had retired & that Michael Davis has taken over the position. Ken will send Sherri contact information to share with the board.

Stephen Murray also discussed the Home funds stating it will be interesting to see if they eliminate home funds in the future since everyone has a hard time using these funds.

On August 1st, the men's group home on Natchez Street will be open. Stephen is actively looking for another parcel. 27 of 30 unit condos have been sold. They are beginning vertical build now.

CHDO home funds are getting harder. They are on the 3rd round of last year's home grant. The demand for housing is moving across all county lines.

Kathleen Sauseda stated the city of Franklin had given a parcel for affordable housing & is looking for other opportunities. She is working with Linda Jackson and has personally purchased property in Maury county to help with homelessness. Rents are so high, individuals & agencies has to look further & further out for affordable housing. Mt. Pleasant might be acquiring a KIA plant. This will push home & rent values up in that area.

Substance Abuse - Debbie stated TN received an additional \$13.8 million to help with the opioid drug crisis (TN ranked 2nd in the nation). BVI also is establishing more encompassing treatment options for pregnant clients and their newborns. The Lewisburg site has already had two successful births since starting the program.

BVI had to rewrite GPD veteran grants: service intensive transitional housing, bridge housing, & clinical housing. Changes are occurring to GPD and should know if funded by 10-1-17. GPD will be evolving, but we continue our strong commitment to helping veterans.

Mental Health - John Saunders stated Centerstone would be voting soon over the possible decision to take over the S+C from Robertson county.

HIV - Letitia Franklin is referring more clients. Columbia Cares works in 12 counties and the staff works hard trying to get clients placed and have services provided.

Healthcare - No report

Clark Harrison asked for a motion to adjourn the meeting: Kathleen Sauseda made the motion, seconded by Bill Basinger and approved.

Next meeting is scheduled for September 19, 2017, for the CoC Governance Board. There will be several sub-committee meetings as noted in this minutes above.